

Porters Grange Primary School & Nursery

Part of the Portico Academy Trust

Principal Miss D. Henley Vice Principal Mr M. Aggus Lancaster Gardens, Southend-on-Sea, Essex, SS1 2NS

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CEO - Mrs C. Woolf

Friday 16th April 2021

Dear parent/carer,

Thank you to everyone for working with us over the last few months with regards to our staggered start and finish times. It has been an important part of keeping our community safe during the pandemic by ensuring that as few people as possible are on site at one time. We would, however, like to remind parents that they should arrive at the times shown below and not before. If you have more than one child, you may all come in at the earliest of your children's start times.

We will be required to continue with staggered start and finish times for the foreseeable future until we are advised otherwise. We are, however, making some minor adjustments to some times to assist with a smoother flow of people through the site and to try to further reduce congestion.

Year Group	Start Time	Finish Time
Nursery AM	8.45	11.45
Nursery PM	12.15	15.15
Reception	8.35	14.50
Year 1	8.55	15.10
Year 2	8.30	14.45
Year 3	8.35	14.50
Year 4	8.40	14.55
Year 5	8.45	15.00
Year 6	8.50	15.10

Please arrive as close to these times as possible and follow the one-way system through the school to ensure a smooth flow of people.

Thank you for your continued support.

Kind regards,

Mr M Aggus

Vice Principal

